



March 12, 2020

Dear Residents and Family Members:

Out of an abundance of caution and in coordination with the health department, we are no longer allowing social or family visitors into our community. Only essential staff and medical personnel – who must be tested to confirm that they are fever and symptom free – will be allowed to enter the building. We also urge all family members not to take their loved one out of the building unless it is absolutely necessary. In such a case, please contact us in advance and we will bring the resident to the front door where you can meet them.

We will continue to monitor the information available on COVID-19 through our local health department as well as the CDC and other relevant agencies and professionals. These are difficult times for everyone and we are trying to do our absolute best to provide the safest and healthiest environment for our residents and staff. In order for that to happen, however, we need your help as well.

We appreciate your understanding and look forward to resuming our normal routine as soon as we are able.

Sincerely,

A handwritten signature in dark ink, appearing to read 'R. White', is written over the word 'Sincerely,'.

Executive Director